

Your Company Name

Your Company Slogan

Street Address
City, State ZIP Code
Phone

Quotation For:

Name
Company Name
Street Address
City, ST ZIP Code
Phone



Quote

DATE
Quotation #
Customer ID

Quotation valid until:
Prepared by:

Comments or Special Instructions: None

SALESPERSON	P.O. NUMBER	SHIP DATE	SHIP VIA	F.O.B. POINT	TERMS

QUANTITY	DESCRIPTION	UNIT PRICE	TAXABLE?	AMOUNT

SUBTOTAL	\$ -
TAX RATE	9.50%
SALES TAX	-
OTHER	-
TOTAL	\$ -

If you have any questions concerning this quotation, contact name, phone number, e-mail.

THANK YOU FOR YOUR BUSINESS!